

Governor Joe Lombardo  
*Chairman*

Tiffany Greenameyer  
*Clerk of the Board*



Attorney General Aaron D. Ford  
*Member*

Secretary of State Francisco V. Aguilar  
*Member*

## STATE OF NEVADA BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298  
Phone: (775) 684-0222 / Fax: (775) 684-0260  
<http://budget.nv.gov/Meetings>

### MEETING MINUTES

**Date and Time:**

November 12, 2025, 10:00 AM

**Location:**

Nevada Capitol Building  
101 North Carson Street, Old Assembly Chambers  
Carson City, Nevada 89701

**Video Conference Location:**

The McCarran Center, Nevada Building  
1 State of Nevada Way, Governor's Conference Room  
Las Vegas, Nevada 89119

**MEMBERS PRESENT:**

Governor Joe Lombardo  
Attorney General Aaron Ford

**MEMBERS ABSENT:**

Secretary of State Francisco V. Aguilar

**STAFF PRESENT:**

Tiffany Greenameyer, Clerk of the Board  
David Lenzner, Deputy Director, Governor's Finance Office  
Todd Weiss, Board Counsel

**OTHERS PRESENT:**

Daniel Griffith, Public Comment  
Megan Comlossy, Public Comment

## **1. Call to Order / Roll Call**

**Governor:** We will call to order the State of Nevada Board of Examiners meeting scheduled for today, November 12, 2025, the time being 10:00 am. We will start with the roll call.

**David Lenzner:** Governor Lombardo.

**Governor:** Present.

**David Lenzner:** Attorney General Ford.

**Attorney General:** Here.

**David Lenzner:** Secretary Aguilar. Let the record reflect, we have a quorum.

## **2. Public Comment**

The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 705 363 160#. When the Chair opens the public comment period, dial \*5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

**Governor:** This is the first opportunity for public comment. It is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included as an action item. The Chair of the Board has imposed a three-minute time limit. Public comment may be provided in person or via telephone. Do we have any public comment there in Las Vegas?

**Board Counsel:** Yes, Governor.

**Public Comment:** Attachment A

**Governor:** Thank you. Any there any others for public comment there in Las Vegas? Seeing none.

Do we have anybody here in Carson City for public comment? Seeing none.

Do we have anybody in the queue on the phone?

**IT Services:** Yes, Governor.

**Governor:** Good morning, caller. Please identify yourself and go ahead.

**Public Comment:** Attachment B

**Governor:** Thank you. Do we have any other public comment on the phone? None. Alright, we will close the first opportunity for public comment.

### **3. Approval of Meeting Minutes** (For possible action)

A. October 14, 2025 Meeting Minutes

B. October 29, 2025 Meeting Minutes

**Governor:** Agenda item number three, *Approval of Meeting Minutes for Possible Action*. This is approval of both the October 14, 2025 and the October 29, 2025 meeting minutes.

Attorney General Ford, do you have any questions?

**Attorney General:** I don't and I'll move to approve.

**Governor:** Alright, we have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

### **4. State Vehicle Purchases** (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Public Safety – Investigation Division	1	\$40,450
State Department of Conservation and Natural Resources – Division of Environmental Protection	2	\$107,857
State Department of Conservation and Natural Resources – Division of Water Resources	1	\$50,668

**Governor:** Agenda item number four, *State Vehicle Purchases for Possible Action*. Ms. Greenameyer.

**Clerk of the Board:** Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners. The first request is from the Department of Public Safety, Investigation Division. The department requests approval to purchase one vehicle for a total amount not to exceed \$40,450. The next request is from the State Department of Conservation and Natural Resources, Division of Environmental Protection. The department requests approval to purchase two vehicles for a total amount not to exceed \$107,857. The last request is from the State Department of Conservation and Natural Resources, Division of Water

Resources. The department requests approval to purchase one vehicle for a total amount not to exceed \$50,668. Are there any questions on these items?

**Governor:** Do you have any questions?

**Attorney General:** None here. Move approval of each item.

**Governor:** The motion is for approval. All those in favor, signify by saying aye. The motion passes unanimously.

**5. Authorization to Contract with a Current and/or Former State Employee** (For possible action)

**Department of Human Services – Aging and Disability Services Division**

Pursuant to NRS 333.705, subsection 1, the department seeks a favorable recommendation to contract with former employee Marsha Rubin to provide speech pathology services through statewide contract #99SWC-NV20-5284 with Reliable Healthcare Services of Southern Nevada, Inc.

**Governor:** Agenda item number five, *Authorization to Contract with a Current and/or Former State Employee for Possible Action*. Department of Human Services, Aging and Disability Service Division. Ms. Greenameyer.

**Clerk of the Board:** This request is from the Department of Human Services, Aging and Disability Services Division. The office requests to contract with former employee Marsha Rubin to provide speech pathology services through a statewide contract with Reliable Healthcare Services of Southern Nevada, Inc. Are there any questions on this item?

**Governor:** Any questions, General Ford?

**Attorney General:** No sir, move approval.

**Governor:** Motion for approval. Those in favor, signify by saying aye. The motion passed unanimously.

**6. Request for Approval of Proposed State Administrative Manual Changes** (For possible action)

**Governor's Finance Office**

Pursuant to NRS 353.040 the office requests modifications to the policies and procedures of the State Board of Examiners adopted and collected in the following chapters of the State Administrative Manual.

- Chapter 3022 Post Award Processes

**Governor:** Agenda item number six, *Request for Approval of Proposed State Administrative Manual Changes for Possible Action*. Ms. Greenameyer.

**Clerk of the Board:** This request is from the Governor's Finance Office. Pursuant to NRS 353.040 the office requests modifications to the policies and procedures of the State Board of Examiners adopted and collected in chapter 3022 Post Award Processes of the State Administrative Manual. Are there any questions on this item?

**Governor:** Yes, could you provide additional information?

**Clerk of the Board:** Yes, this modification requires federal grant funds to be requested and disbursed, at minimum, on a monthly basis, and only to the extent needed to meet the immediate cash requirements for allowable program costs. This will ensure agencies both receive their awards and allows agencies to reconcile their budgets in a timely manner. So, this requires for agencies to do a minimum of monthly draws.

**Governor:** I understand. Do you have any questions, General Ford?

**Attorney General:** No, sir. You asked mine. That makes a lot of sense.

**Governor:** Alright, I'll make a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

## **7. Approval of Proposed Leases** (For possible action)

**Governor:** Agenda item number seven, *Approval of Proposed Leases, for Possible Action*. Ms. Greenameyer.

**Clerk of the Board:** There are two leases under this agenda item for approval by the Board. Are there any questions on these items?

**Governor:** I have none.

**Attorney General:** None here, Governor, and I move for approval of both leases.

**Governor:** Alright, we have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

## **8. Approval of Proposed Contracts** (For possible action)

**Governor:** Agenda item number eight, *Approval of Proposed Contracts for Possible Action*. Ms. Greenameyer.

**Clerk of the Board:** There are 56 contracts under this agenda item. Are there any questions on any of these?

**Governor:** I have none. Any questions, General Ford?

**Attorney General:** No, sir. Move approval of the 56 contracts.

**Governor:** Alright, we have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

## **9. Approval of Proposed Master Service Agreements** (For possible action)

**Governor:** Agenda item number nine, *Approval of Proposed Master Service Agreements for Possible Action*. Ms. Greenameyer.

**Clerk of the Board:** There are five master service agreements under this agenda item. Are there any questions on these items?

**Governor:** I have none. General Ford, any questions?

**Attorney General:** No, sir. Move approval of agenda item number 9.

**Governor:** We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

## **10. Information Item – Clerk of the Board Contracts**

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from September 17, 2025 through October 14, 2025.

**Governor:** Moving right along. We will move to agenda item number 10, *Informational Item – Clerk of the Board Contracts*.

**Clerk of the Board:** There are 60 contracts within the threshold of \$10,000 to \$99,999 that were approved by the Clerk of the Board from September 17, 2025 through October 14, 2025. This item is informational. Are there any questions on these items?

**Governor:** I have none. General Ford, any questions?

**Attorney General:** No sir.

## 11. Information Item Reports

### A. Governor's Finance Office – Budget Division

Pursuant to NRS Chapter 353, the division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, and the IFC Contingency Fund as of November 3, 2025 for fiscal year 2026. Additionally, a reconciliation of the Extradition Coordinator budget account has been prepared at the request of the Board.

### B. Department of Motor Vehicles – Complete Streets Program

Pursuant to NRS 482.1825, subsection 2, the department shall certify monthly to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This report covers the period of July 1, 2025 through September 30, 2025.

**Governor:** Agenda item number 11, *Information Item Reports*. And we'll kick it off with 11A, Governor's Finance Office Budget Division.

**Clerk of the Board:** This report is from the Governor's Finance Office Budget Division pursuant to NRS Chapter 353. The division presents a reconciled fund balance report of the following accounts as of November 3, 2025. Please note the meeting materials include the specific amounts while the approximate balances are as follows: Tort Claim Fund, \$2.36M; Statutory Contingency Account, \$2.6M; Stale Claims Account, \$3.5M; Emergency Account, \$200,000; Disaster Relief Account, \$7.9M; IFC Contingency Unrestricted General Fund, \$2.9M; IFC Contingency Unrestricted Highway Fund, \$1.6M; IFC Contingency Restricted General Fund, \$139.9M; IFC Contingency Restricted Highway Fund, \$6.9M; Extradition Coordinator – Budget Account 1002, \$1.6M. This item is informational. Are there any questions?

**Governor:** I have none. General Ford, any questions?

**Attorney General:** No, sir.

**Governor:** We move to the next report, 11.B.

**Clerk of the Board:** The next item is the Department of Motor Vehicles, Complete Streets Program report. Pursuant to NRS 482.1825, subsection 2, the department shall certify monthly, to the Board of Examiners, the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This report covers the period of July 1, 2025 through September 30, 2025. This item is informational. Are there any questions on this item?

**Governor:** None here. General Ford, any questions on this?

**Attorney General:** None here.

**Governor:** We will close agenda item number 11.

## **12. Public Comment**

This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 705 363 160#. When the Chair opens the public comment period, dial \*5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

**Governor:** Agenda item number 12, *Public Comment*. Do we have public comment in Las Vegas?

**Board Counsel:** Governor, we have no public comments in Las Vegas.

**Governor:** Okay, thank you. Do we have any public comment here in Carson City? None. Do we have anyone in the queue on the phone? Alright, seeing and hearing none, we will close public comment.

## **13. Adjournment** (For possible action)

**Governor:** I'll make a motion for adjournment. All in favor, say aye. The motion passes unanimously. Everybody have a great day and thank you.



## **ATTACHMENT A**

**Daniel Griffith:** Good morning, Governor, Attorney General, and members of the board. For the record, my name is Dr. Daniel Griffith, Nye County Health Officer. I want to thank you all for your continued support of SB 118 funding. In Nye County, these resources are helping us strengthen some local capacity and closing standing gaps in access to care across our rural and frontier county.

This funding is allowing us to build partnerships, expand preventative health services, and align with Nevada's foundational public health service framework. Each county's needs are unique, and this local flexibility ensured we can respond directly to what matters most in our community, from mental health access to chronic disease prevention.

On behalf of Nye County, thank you for recognizing the importance of sustainable, locally driven public health.

## **ATTACHMENT B**

**Megan Comlossy:** Good morning, my name is Megan Comlossy and I'm here on behalf of the UNR School of Public Health regarding Agenda Item 8, Contract 33, which includes \$440,000 for the Youth Risk Behavior Survey or YRBS. We'd like to express our sincere thanks to you, Governor Lombardo, and to the 2025 Nevada Legislature for passing Assembly Bill 331 and for approving this funding to ensure the survey reaches students statewide.

The YRBS provides essential data on youth behaviors that influence health outcomes and this data is used by state and local agencies, community organizations and others to guide policies, programs and prevention efforts. And the contract before you today will enable us to continue surveying all middle and high schools, including in rural regions of the state. And to include tribal schools in the next cycle of the survey.

We know how much our partners rely on this data and we're pleased to report that the 2025 YRBS data collection is complete. We had nearly 12,000 students respond and 95% of the schools participated. Our team is analyzing results, responding to partner requests, and sharing findings statewide. And we just want to thank you again for supporting data-driven policies that protect the health and well-being of Nevada's youth.